

REQUIREMENTS AND EXPECTATIONS FOR PRESENTERS AT  
**NRC PAPER SESSIONS**

Congratulations. Your colleagues have judged your proposed paper worthy of occupying one of the limited slots on the NRC program this year. A conference paper is intended to become part of the archival literature of the field. Thus, acceptance entails the following professional responsibilities:

1. **Preparing a written paper** consistent with your proposal. At minimum, your paper should be a 750 word précis providing an overview of the essential substance of the work being reported.
2. **Sending your paper to your session's discussant** no less than 2 weeks before the conference.

Note: All paper sessions will be assigned a discussant. You will receive an email before the end of August identifying the name, affiliation, and email address of your session's discussant.

Note: Chairs of paper sessions will complete and submit to the conference chair a report after their respective sessions. That report will include information from discussants about if and when they received papers in advance, and whether presenters provided the audience ready access to the paper (see subsequent point 3).

3. **Making your paper available** to colleagues who attend your session and to other interested colleagues who cannot attend your session. This responsibility can be met in, preferably all of, the following ways:
  - a. Bring 15-20 hard copies of your paper to distribute at the session
  - b. Upload your paper to the NRC Conference website [instructions to be sent via e-mail in September]
  - c. Send your paper to the ERIC clearinghouse: <http://www.eric.ed.gov/> [click on "for authors"]
  - d. Posting your paper on a personal website or university repository providing open access.
4. **Preparing a coherent 15-20 minute oral presentation** that is consistent with your proposal and parallels your paper.
5. After the conference, **consider submitting your paper to the NRC Yearbook.** See the following website for details: <http://www.nrconline.org/yearbook.html>

Digital presentations:

You may wish to incorporate digital slides into your presentation and to make those slides available with your paper. However, a digital slide presentation is not a substitute for a paper.

It is suggested that you bring a digital presentation on a USB drive in case presenters wish to share the same computer during a session.